# MNIAI General Membership Meeting
# The Inn on Lake Superior, Duluth MN
# October 5, 2023
# 1730 hours

**Members present:** Board Chair Bradley Litke, President Teryn Richsmann, First Vice President Ryan Fitzgerald, Sergeant at Arms Joshua VonHaugg, Historian Mark Uttermark, Secretary-Treasurer Jennifer Jaspersen, Media Editor Patricia Drew, IAI Division Representative Patrick Warrick and 22 Active and Life Active members of the assembly for a total of 30 people present.

**Members absent:** 2nd Vice President Jessica Slavik due to attendance at a extended training session and 3rd Vice President Scott Wenshau due to work obligations.

President Teryn Richsmann called the meeting to order at 1730 hours. Secretary-Treasurer Jennifer Jaspersen distributed the minutes from the June 8, 2023 Board of Directors meeting along with the current Treasurer's report to all Board Members. These documents were offered to the Assembly for review. No one from the assembly expressed interest in reviewing them. The meeting minutes were reviewed by the Board of Directors and Teryn Richsmann made a motion to accept them. Media Editor Patricia Drew seconded the motion. The Assembly agreed and the motion carried. The Treasurer's report was reviewed and Historian Mark Uttermark made a motion to accept them. Board Chair Bradley Litke seconded the motion. The Assembly agreed and the motion carried.

**Treasurer's Report:**
The Net Worth as of 10-05-23 indicates the following:
The balance of the MNIAI checking account is: $25,906.98
The balance of the MNIAI savings account is: $1,336.81
The total Net Worth of the MNIAI checking/savings accounts is: $27,243.45

***Post conference wrap-up as of 11-08-23 after checks cleared, bills paid and cash deposit made:***
*The balance of the MNIAI checking account is: 13,201,56 (Including $600 Secretary-Treasurer stipend paid).*
*The balance of the MNIAI savings account is: $1,336.47.*
*The total Net Worth of the MNIAI checking and savings accounts is: $14,538.03.*

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| *Conference registrations* | *$11,534.30* |
| *Merchandise sales* | *113.00* |
| *Sponsor/Vendor registrations* | *+ 481.56* |
| | *$12,128.86* |
| *Conference costs* | *$14,926.73 (includes costs for food, room & AV rentals, taxes etc.)* |
| *Difference* | *-2,797.87* |
| *Losses from conference:* | ***$-2,797.87*** |

*Inventory totals-*

*Ash t-shirts 19 at $10 valued* at $190*
*Polo Shirts 288 at $25 valued* at $7,200*
*Pad Folios 6 at $10 valued* at $60*
*Travel Mugs 48 at $8 valued* at $384*
*Pins 175 at $7 valued* at $1,225*
*Pens 55 at $7 valued* at $385*
*Challenge Coins 93 at $7 valued* at $651*

*1 Pen sold at Conference - 11 Challenge Coins sold pre-Conference & 2 post-Conference; 6 sold at Conference; 1 given to Domingo Villarreal as a gift - 5 Polo Shirts given to Board Members; 6 sold at Conference.*
**if sold at full price Inventory Net Worth is $10,095.*

**Old business:** Sergeant at Arms Josh VonHaugg visited a New Business item from the most recent Board of Directors Meeting regarding the Facebook Page for the MNIAI. He reiterated that it is a *page* and not a *group*. Secretary/Treasurer Jennifer Jaspersen reminded the assembly that a Facebook icon is found on the MNIAI website's homepage in the upper right corner of the page. Daniel Anselment commented that one does not need to have a Facebook account in order to view the page. This is incorrect. Janet Nelson and Jennifer Jaspersen (both do not subscribe to Facebook) tested this via the Facebook icon found on the MNIAI website's home page. The page is blocked unless one logs in or creates an account.

**New business:** Jennifer Jaspersen asked 1st Vice President Ryan Fitzgerald's what his plans are for the 2024 Conference. He responded that we will return to the Inn on Lake Superior. Jennifer Jaspersen then asked if he has selected any dates. He replied that he has not but is looking at the end of September or early October. Media Editor Patricia Drew is looking for more courses that forensics and law enforcement students might be interested in attending. *As of this writing, Ryan Fitzgerald has made a change of venue. The 2024 Educational Conference will be at Breezy Point Resort. Conference dates are September 25-27. Information can be found on the MNIAI website's home page at https://www.mniai.org.*

Board Chair Bradley Litke commented on the 2023 President's Reception in regards to the 'new' rules dictating that we must use Black Woods Catering's cash bar service, as opposed to brining in our own liquor and snacks. This rule change from 2022 was made known to President Teryn Richsmann at the 'last minute'. Bradley Litke asked if we can inquire about a way that we can bring our own. Ryan Fitzgerald spoke of doing the 2024 President's Reception in a suite. That way, we are not subject to the catering contractor's rules. *(As of this writing, Ryan spoke to the Event Manager at the Inn on Lake Superior and will work with the hotel to set up a suite for us next year.)*

Patricia Drew spoke briefly about an e-Newsletter and the redundancy it would bring because of postings that are made available on the MNIAI website. She asked Jennifer Jaspersen if she would be willing to work with her in sending a membership-wide survey asking what members would like to see in a newsletter. Patricia Drew will develop the survey and Jennifer Jaspersen will distribute it.

Elections for the 2024 Board of Directors commenced. Jennifer Jaspersen asked the Assembly if there were any nominations for President, First Vice President, Second Vice President, Third Vice President, Media Editor, IAI Division Representative or Secretary-Treasurer. No nominations were received for these positions so Historian Mark Uttermark asked for a 'white ballot' regarding them. Teryn Richsmann made a motion to accept the 'white ballot.' Bradley Litke seconded the motion. The Assembly agreed and the motion carried. Jennifer Jaspersen then moved to have each of the incumbents; President, Vice Presidents and Sergeant at Arms, move up one position. Patricia Drew seconded the motion. All incumbents present agreed, as did the Assembly, and the motion carried.

The Board asked the Assembly if there were any nominations from the floor for Sergeant at Arms. Steven Swenson, Forensic Science Supervisor from the MN BCA nominated himself for this position. He offered the following statement:

*My name is Steve Swenson and I've been with the BCA for a little over 19 years. I started in the Mitochondrial DNA section and worked there for 10 years and then became Supervisor of the Firearms and Latent Prints group. I've been involved with the Crime Scene Team since 2007 and a team leader for the last 8 years, including Supervisor of Crime Scene for the last 6 years. Additionally, I do casework in Bloodstain Pattern Analysis (BPA). My current role is Supervisor of Evidence Intake, Crime Scene, BPA and the NIBIN Firearms database.*

*I've been coming to the MNIAI Conferences for many years and have Presented many times on BPA and Crime Scene. I'm excited to be a part of the MNIAI Board because I think I can offer a lot of experience and knowledge to the organization and am hopeful that I can continue helping the MNIAI move forward.*

No further nominations for this position came from the floor so Teryn Richsmann moved to accept Steven's nomination. Bradley Litke seconded the motion. The Assembly agreed and the motion carried. Teryn Richsmann welcomed Steven Swenson to the Board of Directors

Mark Uttermark then addressed the Assembly to nominate Dean Olson, Deputy from Wright County Sheriff's Office for the Historian position on the Board of Directors, since Mark is stepping down. Shannon Siem from Burnsville Police Department nominated Daniel Anselment from HERO Center for this position.

Dean Olson offered the following statement: *When Mark approached me about running for the Board position of Historian, I indicated that I had not thought much about it. My active participation on the MNIAI Board of Directors; starting as its Sergeant at Arms in 2013 and ending as its Board Chair in 2018 (also serving as Board Chair March-December, 2020 [no conference that year] and all of 2021 due to the resignation of the 2020 Board Chair), reminded me of the fact that I truly respect the MNIAI and that it would be an honor to serve on the Board again, this time, as its Historian. Thank you for your consideration.*

Daniel Anselment offered the following statement: *I have been a MNIAI member since 2008. I served on the Board of Directors and as the Division's past President in 2014. I have a great deal of respect for Dean Olson, the other candidate, and I served on the Board with him. Something that I would bring to the table, if I am elected as Historian, would be digitizing our historical documents and content so that it all could live on our website. I have been a long-time supporter of the Division and I understand that everyone working in their roles do it for free because they believe in the organization. I would be honored if you would consider me for the position of Historian with the MNIAI. Thank you.*

Votes for these two candidates were taken and Teryn Richsmann tallied them. Dean Olson garnered 14 votes and Daniel Anselment received 16. Patricia Drew moved to accept Daniel as our new Historian. Joshua VonHaugg seconded the motion. The Assembly agreed and the motion carried.

President Teryn Richsmann announced the new appointments to the Board of Directors and Jennifer Jaspersen read the slate of officers as follows:

- Board Chair – Teryn Richsmann
- President – Ryan Fitzgerald
- 1st Vice President – Jessica Slavik
- 2nd Vice President – Scott Wenshau
- 3rd Vice President – Joshua VonHaugg
- Sgt. at Arms – Steven Swenson
- Media Editor – Patricia Drew
- Historian – Daniel Anselment
- Secretary-Treasurer – Jennifer Jaspersen
- Division Representative – Patrick Warrick

Incoming President Ryan Fitzgerald presented outgoing President Teryn Richsmann with a silver-framed certificate of appreciation for her work as the MNIAI President over the past year.

**New Members:** Two new Active membership applications were received between the June 8, 2023 Board of Directors Meeting and the 2023 Conference. They were reviewed and approved

via email by the Board of Directors: Haley Hoefs from Anoka County Sheriff's Office and Donna Carmichael from St. Louis County Sheriff's Office.

Division Representative Patrick Warrick reviewed two new Active membership applications which were received during this Conference; Larry Oker and John Fernandez from the Minneapolis Fire Department and one new Associate membership application received from Indigo Rowland, a student from Hamline University. The names and agencies of these applicants were read aloud. Teryn Richsmann made a motion to accept these applicants. Joshua VonHaugg seconded the motion. The Assembly agreed and the motion carried.

Ryan Fitzgerald conducted a prize drawing for a Coast HP7R 300 Lumen Flashlight. Tickets were distributed and the drawing commenced. The winner of the prize was N. Scott Henderson from the Midwest Regional Forensics Lab. Congratulations Scott!

Jennifer Jaspersen moved to adjourn the 2023 General Membership meeting. Patricia Drew seconded the motion. The Assembly agreed and the motion carried. The meeting was adjourned at 1811 hours.

Respectfully submitted,

Jennifer Jaspersen
Secretary/Treasurer
MNIAI