MNIAI General Membership Meeting
Breezy Point Resort, Breezy Point, MN
September 25, 2025
1732 hours

Members present: President Jessica Slavik; 1st Vice President Bradley Litke; 2nd Vice President Joshua VonHaugg; 3rd Vice President Steven Swenson; Sergeant at Arms Jeremy Alley; Historian Daniel Anselment; Secretary/Treasurer Jennifer Jaspersen; Media Editor Patricia Drew; IAI Division Representative Patrick Warrick and 15 Active and Life Active members of the assembly for a total of 24 people present.

Members absent: Board Chair Ryan Fitzgerald due to health issues.

President Jessica Slavik called the meeting to order at 1732 hours. Secretary/Treasurer Jennifer Jaspersen distributed the minutes from the April 28, 2025 Board of Directors meeting along with the current Treasurer's report to all Board of Directors Members. These documents were offered to the Assembly for review. No one from the Assembly expressed interest in reviewing them. The meeting minutes were reviewed by the Board of Directors and Jessica Slavik made a motion to accept them. 1st Vice President Bradley Litke seconded the motion. The Assembly agreed and the motion carried. The Treasurer's report was reviewed by the Board and 2nd Vice President Joshua VonHaugg made a motion to accept them. 3rd Vice President Steven Swenson seconded the motion. The Assembly agreed and the motion carried.

Treasurer's Report:
The Net Worth as of 9-25-25 indicates the following:
The balance of the MNIAI checking account is: $31,646.20
The balance of the MNIAI savings account is: $1,337.39
The total Net Worth of the MNIAI checking/savings accounts is: $32,983.59

Post conference wrap-up as of 10-28-2025 after checks cleared, bills paid and cash deposit made:
The balance of the MNIAI checking account is: $22,427.44 *(Including $600 Secretary/Treasurer stipend paid).*
The balance of the MNIAI savings account is: $1,337.40.
The total Net Worth of the MNIAI checking and savings accounts is: $23.764.84

Conference registrations	*$14,023.91*
IAI DIAC award	*500.00 – IAI Division Interaction and Affairs Committee*
Merchandise sales + Bar Tips	*227.00*
Sponsor/Vendor registrations	*+ 2,145.20*
	$16,896.11
Conference costs	*$18,691.11* *(includes costs for food, AV rentals, taxes etc.)*
Difference	*- 1,795.00*
Loss from conference:	***$1,795.00***

Inventory totals-

Ash t-shirts 19 at $10 valued at $190*
Polo Shirts 234 at $25 valued at $5,850*
Pad Folios 6 at $10 valued at $60*
Travel Mugs 47 at $8 valued at $376*
Pins 172 at $7 valued at $1,204*
Pens 55 at $7 valued at $385*
Challenge Coins 58 at $7 valued at $406*

*1 Mug sold at Conference - 8 Challenge Coins sold at Conference & 1 given as gift to Jan LeMay. 1 pin given to Jessica Slavik. 50 polo shirts given to registrants. *if sold at full price: Inventory Net Worth is $8,471.*

Old business: Media Editor Patricia Drew asked the MNIAI Board members to please send her head shots and bios for use in a newsletter publication. This request was made back in April and only a small number have responded. She also mentioned, again, that a newsletter cannot be published without content. She asked the Assembly to please contribute anything they deem news worthy. Submissions can be made via email to her at pmjdrew@frontiernet.net.

Steven Swenson inquired to Joshua VonHaugg about the status of the retirement plan initiative that Joshua reported to the Board at the April 28, 2025 Board of Directors meeting. This initiative concerns active civilian forensic scientists and those in closely related roles who are currently enrolled in the PERA Coordinated (General) Retirement Plan. Joshua replied that it is still in progress.

New business: Jennifer Jaspersen asked incoming President Bradley Litke for any updates or ideas he might have for the 2026 Fall Educational Conference. Bradley is unsure of a location but likes Breezy Point Resort for its conveniences. He plans to create a survey regarding locations that Jennifer will send to the membership sometime in the near future.

Jessica mentioned some of the negative issues encountered with Breezy Point Resort this year:

- During the planning stages, our contact person suddenly changed. This happened within a month or two of the Conference dates. Communications had to start from scratch.
- Confirming the Banquet Event Order took an inordinate amount of time; going back and forth four times before it was understandable and acceptable. After all of that, it was still inaccurate.
- Lunch and banquet meal tickets that were distributed were never collected by staff so there seems to have been no point to them.
- A request to supply forks for our breaks went ignored or forgotten.
- Our contact assured us that two coolers of ice would be delivered to our President's Reception at a specific time. When they did not arrive, it was discovered that the restaurant we were told would deliver, doesn't make deliveries; Breezy Point Catering is supposed to take care of that. This incident caused a lot of consternation and upset for the restaurant staff and for us.

Bradley will look at alternatives that can accommodate our numbers. Staying in the Brainerd Lakes area, he might look into Kavanaugh's Sylvan Lake Resort. This location requires that we secure our own catering for all meals and breaks. Jessica suggested looking into Sugar Lake Lodge. Securing lodging might prove to be a complicated process there.

Steven Swenson addressed the assembly regarding the MNIAI Board of Director's decision to obtain 501(c)3 non-profit status. The parent body, IAI, no longer covers Divisions legally or with liability insurance. Therefore, it is prudent for our Division to pursue obtaining this status and insurance coverage. Steven contacted Winthrop & Weinstine, P.A. to start the process. While waiting for a response, a subcommittee of the MNIAI was created to work on these issues. This subcommittee is temporary and will be dissolved when it achieves the following goals:

- Obtain 501(c)3 non-profit status
- Obtain liability insurance for the Board of Directors

The subcommittee consists of 1st Vice President Bradley Litke, 3rd Vice President Steven Swenson and Secretary/Treasurer Jennifer Jaspersen. Progress thus far has only been initial; an engagement agreement has been signed. Steven spoke with IAI President Jan LeMay, who attended our Conference, and he told Steven that the IAI has legal association that the MNIAI could utilize for our purposes. The firm's name is Larkin Hoffman and they are a top law firm in Minnesota. Since they deal regularly with the parent body IAI and they are local, they would be a perfect fit for our needs. Steven will make contact with Winthrop & Weinstine to see if we can sever our relationship with them so that we can transfer over to Larkin Hoffman. This law firm might also be able to advise us on

obtaining the correct type of liability insurance. Historian Daniel Anselment suggested contacting biBerk.com to find affordable liability insurance. They insure small businesses. Jennifer will look into them to get a quote. She will report her findings to the Board of Directors via email.
As of this writing, Steven has contacted Winthrop & Weinstine and was told we can sever our relationship but there would be a fee assessed for services rendered. He awaits a response as to the dollar amount and/or an invoice.

Bradley shared an idea he has about going digital with some aspects of our Conferences. He spoke of providing an app where attendees could access a digital version of our agenda. This would enable us to flesh the agenda out so potential students would see an outline or synopsis of each course and not just a course title. Course evaluations would also be available digitally. This would save the Division money on printing materials. A QR code could be provided for registrations. He posed this question to the assembly: Would you like to see the MNIAI transition into a digital format for conference registration and materials? The assembly agreed to this. Bradley will look into it and report his findings to the Board of Directors at a later date.

Jessica moved to donate the bar tips received during Wednesday night's President's Reception to the Division coffers. Jennifer seconded the motion. All were in favor and the motion carried. Jennifer accepted the cash amount of $163.00 and will deposit it. The Board of Directors thanks the Assembly for tipping so generously!
As of this writing, this money has been deposited into the Division checking account.

Jessica presented Jennifer with a plaque commemorating 25 years of service on the MNIAI Board of Directors as its Secretary/Treasurer. Jennifer thanked them all and voiced sincere appreciation for the recognition.

Elections for the 2026 Board of Directors commenced. Jessica asked the Assembly if there were any nominations for President, 1st Vice President, 2nd Vice President, 3rd Vice President, Media Editor, IAI Division Representative, Secretary/Treasurer or Historian. Steven nominated Dean Olson from Wright County Sheriff's Office for the position of Historian, since Daniel is stepping down. Dean has been with the Wright County Sheriff's Office since 2001. He began his career on patrol and, in 2005, joined the Major Crimes Investigation Unit, which handles crime scene investigations. In 2007, the Sheriff's Office created a full-time Major Crimes Deputy position, and Dean was selected for the role—a position he has held ever since. That same year, he became a member of the Minnesota Division of the International Association for Identification (MNIAI). In 2012, Dean was elected Sergeant-at-Arms for the MNIAI Board of Directors and steadily advanced, serving as Board President in 2017 and then Board Chair in 2018. He was later asked to serve as Board Chair again in 2020 due to a vacancy. Dean is honored to return to the Board as its Historian. Steven moved to accept Dean's nomination for Historian. Bradley seconded the motion. The Assembly agreed and the motion carried. Welcome back Dean!

Jessica asked the Assembly if there were any nominations from the floor for Sergeant at Arms. From among the Assembly, Alecia Ainslie nominated Ashley Nacey from the Burnsville Police Department and Josh VonHaugg nominated Lauren Bjerke from the Hennepin County Sheriff's Office for this position.

Each nominee stood and spoke to the Assembly:

- Ashley Nacey introduced herself and spoke about her employment background and why she'd like to join the MNIAI Board of Directors. She is a police Sergeant with the Burnsville Police Department. She primarily works patrol as a watch commander on the midwatch shift. She is also one of three Sergeants that supervise the crime scene team. She has been a sworn officer for 14 years and has been with Burnsville PD for 9 of those years. She has been a

member of the crime scene team for 9 years, as well. One of her biggest passions in law enforcement is crime scene processing and investigation. Being involved with the MNIAI has been a great way to network with other professionals and continue to learn best practices to achieve best results. She would very much like to join the Board of Directors to promote the organization and continue to support learning and networking for professionals in the fields of law enforcement and forensics. She has attended numerous conferences including the MNIAI, the parent body, IAI, and Midstate IAI educational conferences. She looks forward to the potential opportunity to plan a conference in the future.

- Lauren introduced herself and spoke about her employment background. She started working at Hennepin County Sheriff's Office in 2022 in the Latent Print Section. For 5 years prior to that she worked at the Minneapolis Police Department's Forensic Division doing both crime scene and latent print work. She holds Certified Crime Scene Investigation (CCSI) certification through the IAI. She has been able to attend several educational conferences throughout the past few years including the MNIAI and the parent body, IAI. She is also in charge of the Hospitality Committee for the upcoming 2026 Midwest Association of Forensic Scientists (MAFS) Conference. However, she would really like to focus her talents locally and join the Board of Directors of the MNIAI. She is very passionate about forensics and would like to find ways to contribute.

Ballots were distributed among the Board and the Assembly and votes were submitted for the position of Sergeant at Arms. Ballots were counted by Jessica and Bradley and oversight was conducted by Joshua and Jennifer. Ashley Nacey received 13 votes and Lauren received 9. The Board of Directors welcomed Ashley as the MNIAI's 2026 Sergeant at Arms!

No nominations were received for the other positions: President, 1st Vice President, 2nd Vice President, 3rd Vice President, IAI Division Representative, Media Editor or Secretary/Treasurer. Jessica asked for a 'white ballot' regarding these positions. Jessica made a motion to accept the 'white ballot.' Daniel seconded the motion. The Assembly agreed and the motion carried. Jessica then moved to have each of the incumbents; President, Vice Presidents and Sergeant at Arms, move up one position. Patricia seconded the motion. All incumbents present agreed, as did the Assembly, and the motion carried. The list of Officers stands thusly for 2026:

- Board Chair – Jessica Slavik
- President – Bradley Litke
- 1st Vice President – Joshua VonHaugg
- 2nd Vice President – Steven Swenson
- 3rd Vice President – Jeremy Alley
- Sgt. at Arms – Ashley Nacey
- Media Editor – Patricia Drew
- Historian – Dean Olson
- Secretary/Treasurer – Jennifer Jaspersen
- Division Representative – Patrick Warrick

Incoming President Bradley Litke presented outgoing President Jessica Slavik with a silver-framed certificate of appreciation for her work as the MNIAI President over the past year.

New Members: Three new Active Membership Applications were received between the April 28, 2025 Board of Directors Meeting and the September 25, 2025 General Membership Meeting. These applications were reviewed and accepted via email communications: Stevie Stewart and Hannah Gerber from the Minneapolis Police Department and Elijah Anderson from the Duluth Police Department.

Three new Active Membership Applications were received during the Conference; Stephen Langness and Jessica Weber from the Minnesota Bureau of Criminal Apprehension and Austin Ohren from the Anoka County Sheriff's Office. The names and agencies of these applicants were

read aloud by Jennifer. Division Representative Patrick Warrick reviewed and approved and the Board of Directors then reviewed these applications. Jessica made a motion for the Board of Directors to accept the applicants. Patricia seconded the motion. The Assembly agreed and the motion carried.

Joshua then asked if the entire Board needs to review new membership applications. Can Patrick and Jennifer alone be responsible for making the decisions to approve or disapprove the applications? Jennifer noted that there might be language on this in the MNIAI Constitution and By-Laws.
As of this writing, Joshua researched and reported to the Board of Directors the following found on page 8 of our Constitution and By-Laws combined document regarding application for membership:
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ARTICLE I – APPLICATION FOR MEMBERSHIP

Section 1. Application for membership shall be made upon the completion of the official application of the Association, and **must be approved by majority vote of the Board of Directors**. The MNIAI Division Representative shall review all applications and, if necessary, conduct background investigation of applicant qualification for membership and advise the Board of Directors of applicant qualifications or non-qualifications.

This clearly states that the process we have in place is correct. No changes will be made.

Jennifer moved to adjourn the 2025 General Membership Meeting. Bradley seconded the motion. The Assembly agreed and the motion carried. The meeting was adjourned at 1812 hours.

Respectfully submitted,

Jennifer Jaspersen
Secretary/Treasurer
MNIAI