MNIAI General Membership Meeting
The Inn on Lake Superior, Duluth MN
September 15, 2022
1710 hours

Members present: Board Chair Nicholas Smith, President Bradley Litke, First Vice President Teryn Richsmann, Second Vice President Ryan Fitzgerald, Third Vice President Jessica Slavik, Sergeant at Arms Scott Wenshau, Historian Mark Uttermark, Secretary-Treasurer Jennifer Jaspersen, Gopher IDENT Editor Janet Nelson and 10 members of the assembly for a total of 19 people present.

Members absent: IAI Division Representative Pat Warrick due to family obligations

President Brad Litke called the meeting to order at 1710 hours. Secretary-Treasurer Jennifer Jaspersen distributed the minutes from the April 7, 2022 Board of Directors meeting along with the current Treasurer's report to all Board Members. These documents were offered to the Assembly for review. Dan Anselment asked to see one document. The meeting minutes were reviewed and Board Chair Nicholas Smith made a motion to accept them. Third Vice President Jessica Slavik seconded the motion. The Assembly agreed and the motion carried. The Treasurer's report was reviewed and Editor Janet Nelson made a motion to accept them. First Vice President Teryn Richsmann seconded the motion. The Assembly agreed and the motion carried.

Treasurer's Report:

The Net Worth as of 09-15-22 indicates the following:
The balance of the MNIAI checking account is: $28,607.70
The balance of the MNIAI savings account is: $1,334.87
The total Net Worth of the MNIAI checking/savings accounts is: $29,942.57

Post conference wrap-up as of 9-28-22 after bills paid and cash deposit made:

The balance of the MNIAI checking account is: $17,936.64 (Including $600 Secretary-Treasurer stipend paid).
The balance of the MNIAI savings account is: $1,334.87.
The total Net Worth of the MNIAI checking and savings accounts is: $19,271.51.

Conference registrations	*$13,668.77*
Merchandise sales	*110.00 (includes voluntary contributions)*
Sponsor/Vendor registrations	*+1,011.38*
	$14,790.15
Conference costs	*$12,715.52 (includes costs for food, room & AV rentals, taxes etc.)*
Difference	*2,074.63*
Profit from conference:	***$2,074.63***

Inventory totals-

Ash t-shirts 19 at $10 valued at $190*
Polo Shirts 296 at $25 valued at $7,400*
Pad Folios 6 at $10 valued at $60*
Travel Mugs 49 at $8 valued at $392*
Pins 178 at $7 valued at $1,246*
Pens 56 at $7 valued at $392*
Challenge Coins 120 at $7 valued at $840*

1 Pad Folio purchased at Conference
1 Challenge Coin purchased pre-Conference
**if sold at full price Inventory Net Worth is $10,520.00.*

Old business: Editor Janet Nelson visited a New Business item from the most recent Board of Directors Meeting regarding the role of the Editor. She proposed Constitutional changes to the title and the duties of this position. This proposition was given to all Conference attendees ahead of voting on these changes. This includes nomination for the newly created position of Media Editor.

Current Constitutional wording:

ARTICLE IX – DUTIES OF THE EDITOR
Section 1. The Editor shall receive all articles and items of interest pertinent to the identification, forensics and investigation professions, edit them when necessary, and prepare them for inclusion in the Association's publications. He or she shall secure such other beneficial publicity for the organization as may be in his or her power, solicitation of advertisements, and perform such duties as may be designated by the Association and conform to the provisions of the By-Laws.

ARTICLE V – NEWSLETTER
Section 1. The Editor, with the help of the Secretary-Treasurer and Division webmaster, shall disseminate to all members at least two times a year, a newsletter containing the business of the Association and all other topics of general interest to the membership. The Board of Directors shall make recommendations to the Editor regarding dates of publication of the newsletter

Proposed Constitutional changes:

ARTICLE IX – DUTIES OF THE MEDIA EDITOR
Section 1. The Media Editor shall receive all articles and items of interest pertinent to the identification, forensics and investigation professions, edit them when necessary, and prepare them for inclusion on the Association's website or in other publications or media produced by the MNIAI. He or she shall secure such other beneficial publicity for the organization as may be in his or her power, solicitation of advertisements, and perform such duties as may be designated by the Association and conform to the provisions of the By-Laws.

ARTICLE V – E-NEWSLETTER
Section 1. The Media Editor shall disseminate to all members at least two times a year, an electronic newsletter published on the MNIAI website containing the business of the Association and all other topics of general interest to the membership. The Media Editor, Secretary-Treasurer or Division webmaster shall publish the information and paid advertisements on the website and disseminate a link to the current membership. The Board of Directors shall make recommendations to the Editor regarding dates of publication of the newsletter. Media published in the e-newsletter on the MNIAI website may also be included, in part or in whole, on a social media site or blog overseen by the MNIAI board of directors.

A motion was made from the floor by Dan Anselment to accept these constitutional changes. Second Vice President Ryan Fitzgerald seconded the motion. The assembly agreed and the motion carried. *As of this writing, the MNIAI Constitution has been updated with these changes and posted on the MNIAI website.*

New business: Jennifer Jaspersen asked First Vice President Teryn Richsmann if she has decided on dates for the 2023 Fall Educational Conference. Teryn indicated tentative dates of September 13-15. She also expressed her wish to host the conference at the Inn on Lake Superior, once again. She has the contact information from the venue that is needed to move forward with this.

Dan Anselment broached the subject of offering scholarships to cover conference costs. Discussion was had and the conclusion made was that this will be tabled until the next Board of Directors meeting.

Elections for the 2023 Board of Directors commenced. Brad asked the assembly if there were any nominations for President, First Vice President, Second Vice President, Third Vice President, Sergeant at Arms, Media Editor, IAI Division Representative, Historian or Secretary-Treasurer. Janet nominated Patricia Drew for Media Editor. Janet spoke of Patricia's experience working on a school yearbook as well as her career as a Forensic Instructor. Teryn nominated Joshua VonHaugg for the position of Sergeant at Arms. Joshua works for the Minneapolis Police Department Crime Lab. A motion was made by Janet to accept the nomination for Media Editor. Historian Mark Uttermark seconded the motion. The Assembly agreed and the motion carried. Brad made a motion to accept the nomination for Sergeant at Arms. Teryn seconded the motion. The Assembly agreed and the motion carried. No nominations were received for President, First Vice President, Second Vice President, Third Vice President, Secretary-Treasurer, Historian or IAI Division Representative so President Litke asked for a 'white ballot' regarding all of these positions. Jennifer made a motion to accept the 'white ballot.' Brad seconded the motion. The Assembly agreed and the motion carried. Mark Uttermark then moved to have each of the incumbents; President, Vice Presidents and Sgt. at Arms move up one position. Board Chair Nicholas Smith seconded the motion, all incumbents agreed and the motion carried. Mark Uttermark then addressed the Assembly to announce that 2023 will be his last year serving as Historian on the Board of Directors. Nominations for this position will be accepted at the 2023 General Membership Meeting during the Conference. President Litke announced the new appointments, welcomed them to the Board of Directors and Jennifer read the slate of officers as follows:

- Board Chair – Bradley Litke
- President – Teryn Richsmann
- 1st Vice President – Ryan Fitzgerald
- 2nd Vice President – Jessica Slavik
- 3rd Vice President – Scott Wenshau
- Sgt. at Arms – Joshua VonHaugg
- Media Editor – Patricia Drew
- Historian – Mark Uttermark
- Secretary-Treasurer – Jennifer Jaspersen
- Division Representative – Patrick Warrick

Incoming President Teryn Richsmann presented outgoing President Brad Litke with a silver-framed certificate of appreciation for his work as the MNIAI President over the past year.

New Members: Six new Active membership applications were received between the April 7, 2022 Board of Directors Meeting and the 2022 Conference. They were reviewed and approved via email by the Board of Directors: Natalie Sandifer from Burnsville Police Department, Joshua VonHaugg from Minneapolis Police Department and Craig Martin, Diah Johnson, Madeline Kuperman and Kyle Rossberg from the Minnesota Bureau of Criminal Apprehension.

Jennifer Jaspersen read aloud the names of the following new Associate membership applicant Eric Colchin, ISD 196 and new Active membership applicant Ronald Timmons, Cloquet Police Department. These two applications were received during the 2022 Conference. Brad made a motion to accept these applications. Jennifer seconded the motion. The Assembly agreed and the motion carried. These two applications were approved by IAI Division Representative Patrick Warrick, post-conference.

Nicholas Smith and Scott Wenshau conducted a prize drawing for an Amazon Fire HD 10. Tickets were distributed and the drawing commenced. The winner of the prize was Ryan Musielewicz from the Anoka County Sheriff's Office. Congratulations Ryan!

Brad Litke moved to adjourn the 2022 General Membership meeting. Mark Uttermark seconded the motion. The Assembly agreed and the motion carried. The meeting was adjourned at 1736 hours.

Respectfully submitted,

Jennifer Jaspersen
Secretary/Treasurer
MNIAI