MNIAI General Membership Meeting
Holiday Inn, Alexandria MN
September 12, 2019
1614 hours

Members present: President Jeff McMackins, First Vice President Nicholas Smith, Second Vice President Brad Litke, Third Vice President Teryn Richsmann, Sergeant at Arms Ryan Fitzgerald, Historian Mark Uttermark, Secretary/Treasurer Jennifer Jaspersen, Gopher IDENT Editor Janet Nelson, 20 members of the assembly for a total of 28 people present.

Board members absent: Board Chair Mark Ulrick and Division Representative Patrick Warrick.

President Jeff McMackins called the meeting to order at 1614 hours. Secretary/Treasurer Jennifer Jaspersen distributed the minutes from the March 19, 2019 Board of Directors meeting along with the current Treasurer's report to all Board Members present. These documents were offered to the assembly for review. The meeting minutes were reviewed and Editor Janet Nelson moved to accept. Jeff McMackins seconded, the assembly agreed and the motion carried. The Treasurer's report was reviewed and First Vice President Nicholas Smith moved to accept. Second Vice President Brad Litke seconded, the assembly agreed and the motion carried.

Treasurer's Report:

The Net Worth as of 09-12-19 indicates the following:
The balance of the MNIAI checking account is: $21,289.34
The balance of the MNIAI savings account is: $1,334.33
The total Net Worth of the MNIAI checking/savings accounts is: $22,623.67

Post conference wrap-up as of 9-19-2019 after bills were paid:

The balance of the MNIAI checking account is: $16,755.77(Including $600 Secretary/Treasurer stipend paid).
The balance of the MNIAI savings account is: $1,334.33.
The total Net Worth of the MNIAI checking and savings accounts is: $18,090.10.

Conference registrations	*$4,449.18*
Merchandise sales	*+ 30.50*
	$4,479.68

Conference costs	*-$5,245.25 (includes cost of catering, speaker expenses, etc.)*
Difference	*$ 765.57*

Losses from conference: ***$765.57***

Inventory totals-

Ash t-shirts 19 at $10 valued at $190*
Polo Shirts 296 at $25 valued at $7,400*
Pad Folios 7 at $10 valued at $70*
Travel Mugs 50 at $8 valued at $400*
Pins 178 at $7 valued at $1,246*
Pens 56 at $7 valued at $392*
Challenge Coins 130 at $7 valued at $910*

11 pad folios, 11 pens and 1 coin given as Speaker gifts.
**if sold at full price Inventory Net Worth is $10,601.00.*

Old business: Jennifer Jaspersen revisited the idea of moving some of the MNIAI liquid assets to a CD, or other such account. She and Janet Nelson are tasked with researching options. Janet mentioned the company Vanguard, as a possibility. Further research into their programs is needed. Janet and Jennifer will move forward with this and remain in contact with each other. Janet asked the assembly to let either her or Jennifer know if they have any suggestions or tips on the best way to house some of these assets. It might come to pass that funds will remain in the current bank accounts.

New business: Nicholas Smith informed the assembly that plans for the 2020 Fall Educational Conference are still in their infancy. His first choice of location is Duluth and he will look into available sites. Duluth locations are typically difficult to reserve, unless done two-years in advance. Nicholas also mentioned a brief survey he created to be given to those in the assembly regarding topics, etc. for the 2020 Conference. He also addressed the assembly asking that any content suggestions be sent to him. He welcomes any ideas.

IAI Division Representative Pat Warrick sent the IAI Certification Committee 2019 Annual Report to Jennifer Jaspersen for inclusion in this General Membership Meeting. Jeff McMackins read the list as follows:

Crime Scene Certification

- Certified Crime Scene Investigator
    - Kari Mink (Minneapolis PD)
    - Elizabeth Reischel (Minneapolis PD)
    - Ryan Fitzgerald (Dakota County SO)
    - David Carlisle (Minneapolis PD)
- Certified Crime Scene Analyst
    - Elizabeth Hinkley (Minneapolis PD)

Latent Print Certification

- Rosanna Caswell (St. Paul PD)
- Glenn Langenburg (Elite Forensics)
- Susanne Morehead (Hennepin County SO)

Included on the report, Pat listed the available IAI Certifications:

- Bloodstain Pattern Analyst Certification
- Crime Scene Certification
    - Crime Scene Investigator
    - Crime Scene Analyst
    - Senior Crime Scene Analyst
- Footwear Certification
- Forensic Art Certification
- Forensic Photography Certification
- Forensic Video Certification
- Latent Print Certification
- Tenprint Fingerprint Certification

Certification applications are completed online by the applicant, and the application will automatically populate the database eliminating the manual entry of information and the storage of paper applications. Manual applications by mail are no longer accepted.

Certification Boards are able to store certification tests and other board records in the database library. The database is accessible by the Certification Board Secretary and each board will be able to view their own records.

Due to eCert, the certification process circumvents the Regional Division Certification Committees, Secretaries and/or Division Representatives. The IAI only provides the names of individuals that have been awarded IAI Certification or Recertification. They are listed in the issues of the IAI Publication *Identification News*. The above are the individuals from last year that are from Minnesota:

Jennifer Jaspersen moved to accept the IAI Certification Committee 2019 Annual Report. Jeff McMackins seconded, the assembly agreed and the motion carried.

Elections for the 2020 Board of Directors commenced. President McMackins asked the assembly if there were any nominations for President, First Vice President, Second Vice President, Third Vice President, Editor, Division Representative, Historian or Secretary/Treasurer. No nominations were received so President McMackins asked for a 'white ballot' regarding all of these positions. Historian Mark Uttermark made the motion, Janet Nelson seconded and the motion carried. Mark Uttermark then moved to have each of the incumbents; President, Vice Presidents and Sgt. at Arms move up one position. President McMackins seconded the motion, all incumbents agreed and the motion carried. President McMackins then asked if there were any nominations for the open position of Sgt. at Arms. Two volunteers presented themselves from the assembly; Elizabeth Orris from Minneapolis Police Department and Jessica Slavik from Anoka County Sheriff's Office. Each candidate came forward and spoke to the Board of Directors and the assembly. They each listed reasons why they would like to join the Board including their experiences and qualifications.

- Elizabeth has worked with the Crime Scene Team and fingerprints for 3 ½ years. She is a recent member of the MNIAI and wishes to become more involved and would like to help elicit improvements.
- Jessica has a lot of experience conducting presentations of various sorts, utilizing her experiences working in the Crime Scene Unit. She enjoys teaching others and wants to help enhance the Division in creative ways.

The assembly voted for their chosen candidate via written ballot and the votes were counted by 3rd Vice President Teryn Richsmann and Sergeant at Arms Ryan Fitzgerald. The tallies were cross-checked for accuracy. It was a close race but the candidate who received the most votes was Jessica Slavik. President McMackins announced Jessica's appointment and read the slate of officers as follows:

- Board Chair – Jeff McMackins
- President – Nicholas Smith
- 1st Vice President – Brad Litke
- 2nd Vice President – Teryn Richsmann
- 3rd Vice President – Ryan Fitzgerald
- Sgt. at Arms – Jessica Slavik
- Editor – Janet Nelson
- Historian – Mark Uttermark
- Secretary/Treasurer – Jennifer Jaspersen
- Division Representative – Pat Warrick

New Members: Six new Active membership applications were received between the March 19, 2019 Board of Directors Meeting and September, 2019. They were reviewed and approved via email by the Board of Directors: Ashley Oberg, Jeremy Alley and Elizabeth Orris, Minneapolis Police Department; Anne Marie Schuetski, Eagan Police Department; Kira McKenna and Anna Wright, Minnesota Bureau of Criminal Apprehension.

Five new Active membership applications were received at the 2019 Fall Educational Conference: Daniel Hoover, Dakota County Sheriff's Office; Joseph Levack and Renee Tremaine, Minneapolis Police Department; Kerri Nolden, Bloomington Police Department and Gina Palan, Faribault Police Department.

Jennifer Jaspersen read aloud the names of the four applicants who submitted their applications before lunch on Thursday, September 12 (Daniel Hoover submitted his application on Friday, September 13). The Board of Directors reviewed the four applications. Mark Uttermark moved to accept these members. 2020 2nd Vice President Teryn Richsmann seconded the motion and the motion carried. Since IAI Division Representative Patrick Warrick was not in attendance, these applications will be reviewed by him at a later date to complete the approval process.

A question was raised from the assembly: How many members are there in the MNIAI? Jennifer Jaspersen answered: Approximately 200. This prompted 2020 1st Vice President Brad Litke and 2020 President Nicholas Smith to speak briefly about increasing conference attendance. On average, approximately 25% of the entire membership attends the conferences. Any suggestions are welcome on how to increase this percentage.

Incoming President Nicholas Smith presented outgoing President Jeff McMackins with a framed certificate of appreciation for his commendable work as the MNIAI 2019 President.

2020 Board Chair Jeff McMackins conducted a prize drawing. He asked those in the assembly (Board members excluded) a trivia question. The first person to raise their hand and answer correctly won the prize. The question was: What year did the MNIAI gain its charter? Dean Olson from Wright County Sheriff's Office was the first to raise his hand and he answered correctly: 1964. A one-of-a-kind maroon polo shirt with a special logo embroidered on it was awarded to the lucky winner!

Jeff McMackins moved to adjourn the 2019 General Membership meeting. Everyone assembled seconded and the motion carried. The meeting was adjourned at 1645 hours.

Respectfully submitted,

Jennifer Jaspersen
Secretary/Treasurer
MNIAI