MNIAI General Membership Meeting
The Inn on Lake Superior, Duluth MN
September 9, 2021
1615 hours

Members present: Board Chair Dean Olson, President Nicholas Smith, First Vice President Brad Litke, Second Vice President Teryn Richsmann, Third Vice President Ryan Fitzgerald, Sergeant at Arms Jessica Slavik, Historian Mark Uttermark, Secretary/Treasurer Jennifer Jaspersen, Gopher IDENT Editor Janet Nelson, IAI Division Representative Pat Warrick and 27 members of the assembly for a total of 37 people present.

President Nik Smith called the meeting to order at 1615 hours. Secretary/Treasurer Jennifer Jaspersen distributed the minutes from the April 19, 2021 Board of Directors meeting along with the current Treasurer's report to all Board Members. These documents were offered to the assembly for review. The meeting minutes were reviewed and Editor Janet Nelson made a motion to accept them. Second Vice President Teryn Richsmann seconded the motion. The assembly agreed and the motion carried. The Treasurer's report was reviewed and Mark Uttermark made a motion to accept them. Board Chair Dean Olson seconded the motion. The assembly agreed and the motion carried.

Treasurer's Report:

The Net Worth as of 09-09-21 indicates the following:
The balance of the MNIAI checking account is: $26,926.34
The balance of the MNIAI savings account is: $1,334.73
The total Net Worth of the MNIAI checking/savings accounts is: $28,261.07

Post conference wrap-up as of 9-20-21 after bills paid and cash deposit made:

The balance of the MNIAI checking account is: $16,559.44 *(Including $600 Secretary/Treasurer stipend paid).*
The balance of the MNIAI savings account is: $1,334.73.
The total Net Worth of the MNIAI checking and savings accounts is: $17,894.17.

Conference registrations	*$9,993.66*
Merchandise sales	*101.00 (includes voluntary contributions)*
Sponsor/Vendor registrations	*+ 484.90*
	$10,579.56
Conference costs	*$11,509.13 (includes costs for food, room & AV rentals, taxes etc.)*
Difference	*$ 929.57*
Loss from conference:	***$929.57***

Inventory totals-

Ash t-shirts 19 at $10 valued at $190*
Polo Shirts 296 at $25 valued at $7,400*
Pad Folios 7 at $10 valued at $70*
Travel Mugs 49 at $8 valued at $392*
Pins 178 at $7 valued at $1,246*
Pens 56 at $7 valued at $392*
Challenge Coins 121 at $7 valued at $847*

1 Challenge Coin given as a gift
**if sold at full price Inventory Net Worth is $10,537.00.*

Old business: There was no Old Business to discuss.

New business: Jennifer Jaspersen made a motion to enact a change to Article VIII, Section 7 – Duties of the Secretary-Treasurer to the MNIAI Constitution which states: *The Board of Directors must approve expenses entailed in carrying on the business of the Association, unless the sum is under $250.00, in which event the approval of the Board is not necessary.* The proposed change is to increase the expense approval amount from $250.00 to $500.00 due to the increase in pricing on most goods and services. Sergeant at Arms Jessica Slavik seconded the motion. The assembly agreed and the motion carried.

IAI Division Representative Pat Warrick made a motion to eliminate Article V, Section 4 – Committees from the MNIAI Constitution which states: *The Professional Certification Committee shall consist of three (3) members of the MNIAI whose duty shall be to administer examinations for certification and if appropriate, for re-certification.* The proposed change to eliminate this section is due to the fact that the MNIAI does not have a certification process in place on a state level because the parent body of the IAI conducts all of its certifications electronically. Mark Uttermark seconded the motion. The assembly agreed and the motion carried. Mark will physically update the Constitution with these changes and forward the revised document to the Board of Directors for review. Once the revision is approved by the Board, Jennifer Jaspersen will post the updated version of our Constitution and By-Laws on the MNIAI website.

Nik Smith addressed the assembly regarding serving on the MNIAI Board of Directors. He explained that the following positions are revolving: Board Chair, President, First Vice President, Second Vice President, Third Vice President and Sergeant at Arms. He said that the primary duty of the President is conference planning including scheduling Presenters and finding a venue. He went on to list duties of the Sergeant at Arms (the first position given to newly elected Board members). The person in this position is responsible for purchasing door prizes and conducting prize drawings at the annual banquet. The MNIAI Constitution describes duties of the President and Sergeant at Arms as follows:

ARTICLE VI - DUTIES OF THE PRESIDENT

Section 1. *The President shall be the principle executive officer and shall supervise and control the management of the MNIAI in conformance with the Constitution and By- Laws. The President shall preside at all meetings of the Association and preserve order and decorum. The President shall supervise the affairs of the Association and labor for usefulness and efficiency. The President shall appoint all standing and special committees as provided for in this Constitution and By- Laws. The President shall fill, by appointment, all vacancies, including Board vacancies and committee chairpersons as caused by death, resignation, or other causes, except as otherwise provided in this Constitution and By-Laws. The President shall represent the MNIAI at all functions requiring official representation unless otherwise designated by the President.*

Section 2. *The President can call a special meeting at any time in the event of an emergency or in the interest of the whole organization. He/she may likewise call a Directors meeting.*

Section 3. *The Division Charter will remain in the custody of the President during his or her term of office and will be prominently displayed during any official business meetings.*

Section 4. *The President shall perform such other duties and have such other powers as may be described by the Board of Directors from time to time.*

ARTICLE X - DUTIES OF THE SERGEANT-AT-ARMS

Section 1. *The Sergeant-at-Arms will have command of the outer door of the Annual Conference Hall, and will permit none to enter who is not properly registered and/or qualified. He will assist the President in preserving order and will perform such other duties as the President and Board of Directors will direct.*

Nik proceeded by stating that the Vice Presidents have little responsibility during their tenure. The MNIAI Constitution describes the duties of the Vice Presidents as follows:

ARTICLE VII - DUTIES OF THE VICE PRESIDENTS

Section 1. *The First Vice President shall act as presiding officer of the Association during the temporary absence or disability of the President, and the Second and Third Vice President shall move up in succession.*

Jennifer Jaspersen stated one caveat: The President can enlist help from any or all Vice Presidents as needs arise.

Elections for the 2021 Board of Directors commenced. Nik asked the assembly if there were any nominations for President, First Vice President, Second Vice President, Third Vice President, Editor, Division Representative, Historian or Secretary/Treasurer. No nominations were received so President Smith asked for a 'white ballot' regarding all of these positions. Historian Mark Uttermark made the motion, Janet Nelson seconded and the motion carried. Mark Uttermark then moved to have each of the incumbents; President, Vice Presidents and Sgt. at Arms move up one position. President Smith seconded the motion, all incumbents agreed and the motion carried. President Smith then asked if there were any nominations for the open position of Sergeant at Arms. Randy Hanson from the Minneapolis Police Department nominated Scott Wenshau from the St. Cloud Police Department. Scott accepted the nomination without making a speech. Mark Uttermark made a motion to accept this nomination and Second Vice President Teryn Richsmann seconded the motion. The assembly agreed and the motion carried. President Smith announced Scott's appointment, welcomed him to the Board of Directors and read the slate of officers as follows:

- Board Chair – Nicholas Smith
- President – Bradley Litke
- 1st Vice President – Teryn Richsmann
- 2nd Vice President – Ryan Fitzgerald
- 3rd Vice President – Jessica Slavik
- Sgt. at Arms – Scott Wenshau
- Editor – Janet Nelson
- Historian – Mark Uttermark
- Secretary/Treasurer – Jennifer Jaspersen
- Division Representative – Patrick Warrick

Incoming President Brad Litke presented outgoing President Nik Smith with a silver-framed certificate of appreciation for Nik's work as the MNIAI President over the last two years. Nik served a two-year term because our 2020 Annual Fall Educational Conference and General Membership Meeting with election of officers was canceled due to the COVID-19 pandemic.

2022 President Brad Litke polled the assembly with this question: What do you think of Duluth? The general consensus of the assembly was very positive regarding The Inn on Lake Superior as a venue for our conference. Brad went forward with planning the 2022 Fall Educational Conference for mid-September and indicated that he would contact the Sales Manager to look at available dates. *The Sales Manager later indicated that the venue is available for September 14-16 next year.*

New Members: Four new Active membership applications were received between the April 19, 2021 Board of Directors Meeting and August 10, 2021. They were reviewed and approved via email by the Board of Directors: Chelsea Reed, Dawn Owen and Shoua Yang, from the Minnesota Bureau of Criminal Apprehension and Lizabeth Lehrkamp from the Federal Bureau of Investigation.

Jennifer Jaspersen read aloud the following six new Active membership applications: received at the 2021 Fall Educational Conference: Kimberly Meline, Federal Bureau of Investigation; Kelly O'Donnell, Minnetonka Police Department; Aaron Pry, Duluth Police Department; Benjamin Rudolph and Dustin Hochstetler, Wright County Sheriff's Office and Gordon Steffel, Dakota County Sheriff's Office. Mark Uttermark made a motion to accept these applicants. Brad Litke seconded the motion. The assembly agreed and the motion carried. One additional Active membership application was received after the General Membership Meeting: Scott Wenshau from the St. Cloud Police Department. One Associate membership application was also received after the General Membership Meeting: Jamie Spaulding from Hamline University. These two applications were approved by IAI Division Representative Pat Warrick and Secretary/Treasurer Jennifer Jaspersen sent them via email to the remaining Board of Directors for final approval.

Jessica Slavik conducted a prize drawing for an Amazon Kindle Paperwhite. Tickets were distributed and the drawing commenced. The first ticket matched that of Lizabeth Lehrkamp. Since she works for the FBI and cannot accept any gifts, etc. over a certain dollar amount, a second ticket was drawn. The winner of the prize was Jen Lenarz from the Dakota County Sheriff's Office. Congratulations Jen!

Nik Smith moved to adjourn the 2021 General Membership meeting. Brad Litke seconded the motion. The assembly agreed and the motion carried. The meeting was adjourned at 1640 hours.

Respectfully submitted,

Jennifer Jaspersen
Secretary/Treasurer
MNIAI