MNIAI
Board of Directors Meeting
Buca di Beppo, Maple Grove
July 31, 2024 ~ 1410 hours

Members present: President Ryan Fitzgerald, 1st Vice President Jessica Slavic, Temporary 2nd Vice President Jennifer Lenarz, 3rd Vice President Josh VonHaugg and Secretary/Treasurer Jennifer Jaspersen. We made quorum for this meeting with 50% of the Board in attendance.

Members absent: Board Chair Teryn Richsmann, Sergeant at Arms Steven Swenson, Media Editor Patricia Drew, Historian Daniel Anselment and IAI Division Representative Patrick Warrick all due to scheduling conflicts.

President Ryan Fitzgerald called the meeting to order at 1410 hours. Secretary/Treasurer Jennifer Jaspersen distributed the minutes from the October 5, 2023 General Membership Meeting along with the current Treasurer's report. 1st Vice President Jessica Slavic moved to accept the minutes. 3rd Vice President Josh VonHaugg seconded the motion. All were in favor and the motion carried.

Treasurer's Report: The report indicated that our cash on hand as of 07-31-2024 is: $23,355.97 in checking and $1,337.24 in savings for a total of $24,693.21. The current count of inventory is $9,972.00 (if merchandise is sold at full price) for a total asset amount of $34,665.21. 1st Vice President Jessica Slavik asked what are Sponsors/Vendors charged for? Secretary/Treasurer Jennifer Jaspersen replied it is for booth/table space. Jessica then moved to accept the current Treasurer's report. Josh seconded the motion. All were in favor and the motion carried.

Old business: There was no Old Business that the members present could address. Jennifer Jaspersen mentioned that we need to hear from Media Editor Patricia Drew on what she is doing in this role. Since Patricia was not present, this issue could not be discussed.

New business: Ryan spoke about details for the 2024 Fall Educational Conference; specifically regarding the President's Reception. We will bring our own snacks and drinks. Jessica agreed to act as bar tender. She asked about a liquor store option near the venue, in case we run out. The consensus reached is to over-buy and return any unused bottles. Ryan will buy the liquor. Jessica will buy cups, etc. Jennifer Jaspersen will bring bowls, napkins and stir sticks. Ryan and Jessica will work together on the list of needed items, including the purchase of snacks.

Sergeant at Arms Steven Swenson sent an email to the Board on July 10, 2024. A portion was discussed in relation to the President's Reception. The highlighted areas are the topic of discussion:

I was able to get another donation, but pick up might be a little more difficult. The company is 5 Rocks Distilling and they are a micro distillery in Brainerd. They are going to donate

some craft cocktail bottles. My thought was we could put these out for people to sample at the President's reception or even at the dinner, but my goal would be to get beverages into people's hands so they can try them and if interested stop at the distillery on their way out of town. Additionally, I have Castle Danger Brewing that's planning to donate some beer and branded items for the door prizes. My thought is, depending on how much beer they offer; we could also put that out for people as an option for drinks. I work for Castle Danger on the side so I might have an additional personal supply I could bring up (or maybe it would be a good refreshment for the business meeting). Anyway, along with the donations these seem to be good options where many people can take advantage of the products to try instead of packaging it all in give-a-ways.

These beer donations will be offered at the President's Reception. Additionally, the President's Reception will be from 7:00-10:30 PM on Wednesday, September 26.
Ryan informed the group of his goals for this year's Conference; 100 paid registrants and a financial profit made from it. With this said, Jennifer Jaspersen provided a Conference update on paid registrants as of 07-30-2024.

- 3 registrants from Anoka County Sheriff's Office
- 1 registrant from Apple Valley Police Department
- 8 registrants from Burnsville Police Department
- 3 registrants from Dakota County Sheriff's Office
- 2 registrants from Eagan Police Department
- 1 registrant from the FBI MN Field Office
- 10 registrants from the MN BCA
- 3 registrants from Savage Police Department
- 5 registrants from Wright County Sheriff's Office
- 1 extra banquet ticket

This gives us a total of 36 paid registrants (37 when the extra banquet ticket is counted). Jennifer Jaspersen relayed that we typically receive last-minute registrations so she expects to see more come in toward the middle of August and early September.

Ryan let everyone know that the banquet buffet and break items he has chosen are as follows:

BANQUET BUFFET

- *Starter*: ***Vegetables & Dill Dip***
- *Standard Salad*: ***Caesar Salad***
- *Variety Salads:* ***Rainbow Tortellini Salad*** (Tri-colored Cheese filled Tortellini, Black Olives, Sundried Tomatoes, Green & Red Onions, and Feta Cheese tossed in Tuscan Italian Vinaigrette) *and* ***DG Rotini Salad*** *(Tri-colored Rotini Pasta with Broccoli Florets, Red Onion, Chopped Crisp Bacon, Red Grapes, and Sunflower Seeds tossed in Herb Ranch Dressing; Asian Kale Salad Chopped Kale, Napa Cabbage, Oranges, Carrots, Edamame, Bok Choy, and tossed in a Sesame Vinaigrette)*
- *Italian Buffet*: ***Chicken Parmesan*** *with*
- *Vegetable*: ***Honey Glazed Carrots Broccoli***

There will be a cash bar during the banquet.

THURSDAY AND FRIDAY MORNING BREAKS

Fresh Brewed Coffee & Tea
Bottled Water
Hot Fresh Danish
Bagels & Cream Cheese

WEDNESDAY AND THURSDAY AFTERNOON BREAKS

Bottled Water
Soft Drinks
Fresh Baked Cookies
Fresh Fruit Tray

Jennifer Jaspersen asked if the Board wishes to have a door prize drawing at the General Membership Meeting this year. There is no evidence that offering a prize increases attendance at these meetings so we are foregoing the drawing.

Josh suggested that we inform the membership of the Conference deadlines that are approaching; hotel room reservations by August 26 and Conference registration by September 20. He also suggested we extend the Conference Scholarship deadline to August 31. *(As of this writing, Jennifer Jaspersen sent a mass mailing including these points.)*

Jessica reported that she is exploring a few venues for the 2025 Conference. She will most likely give an update at the 2024 General Membership Meeting and Election of Officers.

Josh asked about surveying our Sponsors/Vendors to see what they think of our conferences. He agreed to draft a questionnaire and send it to Jennifer Jaspersen for creation and dissemination of a Survey Monkey survey.

Josh informed the group that Lauren Bjerke of Hennepin County Sheriff's Office is a potential nominee for our new 2025 Sergeant at Arms. As of this meeting, Lauren is not yet registered to attend the Conference. She need not attend to be nominated. Josh will not be at the Conference to make this nomination but, he indicates that Board Chair Teryn Richsmann will have information to share with the assembly, should Lauren not attend herself.

Jennifer Jaspersen made a motion to increase the Sponsor/Vendor Registration Fee from $250.00 to $275.00 starting in 2025. Jennifer Lenarz amended the motion to reflect the increase to $300.00. Ryan seconded the motion with the amendment. All were in favor so the motion carried.

Jennifer Lenarz made a motion to increase Dues Renewals starting in 2025 from $25.00 to $30.00. Josh seconded the motion. All were in favor so the motion carried. *(Side note: the last time dues increased was from $15.00 to $25.00 in 2012; twelve years ago)*

New Members: Between the General Membership meeting on 10-5-2023 and this Board of Directors meeting, we received new Active membership applications from the following **seven** individuals: Paige Fode, from the MN Bureau of Criminal Apprehension;

Michaela Smith from the Bloomington Police Department; Vadim Romanets from the Burnsville Police Department; Ashley Oberg and Alyson Rockman from the Minneapolis Police Department; Elisa Farmer from the Utah Bureau of Forensic Services and Alec Johnson from the Anoka County Sheriff's Office. Previous to this Board meeting, these applications were reviewed and accepted by the Board of Directors via email. We currently have 216 Active, LIFE Active and Associate members.

Temporary 2nd Vice President Jennifer Lenarz moved to adjourn the meeting and 1st Vice President Jessica Slavik seconded the motion. All were in favor and the meeting was adjourned at 1510 hours.

Respectfully submitted,
Jennifer Jaspersen - Secretary/Treasurer MNIAI