MNIAI
Board of Directors Meeting
Buca di Beppo, Maple Grove
June 8, 2023 ~ 1415 hours

Members present: Board Brad Litke, President Teryn Richsmann, 1st Vice President Ryan Fitzgerald, 2nd Vice President Jessica Slavik, 3rd Vice President Scott Wenshau, Sergeant at Arms Josh VonHaugg, Media Editor Patti Drew, Historian Mark Uttermark, IAI Division Representative Pat Warrick and Secretary/Treasurer Jennifer Jaspersen.

Members absent: No members absent.

President Teryn Richsmann called the meeting to order at 1415 hours. Secretary/Treasurer Jennifer Jaspersen distributed the minutes from the 09-15-2022 General Membership Meeting along with the current Treasurer's report. Board Chair Brad Litke moved to accept the minutes. Sergeant at Arms Josh VonHaugg seconded the motion. All were in favor and the motion carried.

Treasurer's Report: The report indicated that our cash on hand as of 06-08-2023 is: $21,714.76 in checking and $1,335.97 in savings for a total of $23,050.73. The current count of inventory is $10,500.00 (if merchandise is sold at full price) for a total asset amount of $33,550.73. 2nd Vice President Jessica Slavik moved to accept the current Treasurer's report. 3rd Vice President Scott Wenshau seconded the motion. All were in favor and the motion carried. Brad Litke asked why the amount shown for 'Conference Fees' is so much smaller than what was taken in for the 2022 Conference. Secretary/Treasurer Jennifer Jaspersen explained that the current Treasurer's Report reflects a starting date of 9-15-2022 and an end date of 06-08-2023. September 15, 2022 was at the end of the 2022 Conference. Therefore, 'Conference Fees' reflected during the time frame of this report are those collected thus far for the 2023 Conference.

Old business: Teryn Richsmann revisited New Business from the 09-15-2022 General Membership meeting that the Board has yet to address. This is the idea that MNIAI Member Dan Anselment put forth regarding the Division offering a 'scholarship' of some sort, with little details of the scope of this idea mentioned. Historian Mark Uttermark commented that the Division cannot afford something of this nature. 3rd Vice President Scott Wenshau agreed and added that, because of the current cultural climate regarding law enforcement, there would likely be little interest in a program like this. After much discussion, a consensus was reached that we will offer free conference registration to those interested in signing up via our website and choose one applicant via a lottery-type selection. A form that an individual would complete containing specific information and a description of the need for this 'grant' or 'scholarship' must be created. Teryn Richsmann and Jennifer Jaspersen will work on this for inclusion on our website. *(Post meeting; Jessica Slavik sent a link to both Teryn Richsmann and Jennifer Jaspersen with wordage that we can potentially use with developing the form.)* Some items mentioned for inclusion on the form would be: complete contact information, the fact that MNIAI membership is not required to apply, as stated above; the applicant would have to describe the need, we will offer free conference registration *only* which does not include hotel room accommodations nor meals not already provided by the Division. The target for this is someone from a smaller law enforcement agency that would benefit the most from this program.

The above sparked conversation about advertising the Conferences and our website more. Media Editor Patti Drew said that forensic programs students need to know about the MNIAI. IAI Division Representative Pat Warrick suggested using the affordable pricing of our Conferences as an incentive. Brad Litke mentioned that agencies are paying less for training sessions. He also asked Pat Warrick if other meetings offer advertising that we might be able to utilize. Pat Warrick responded that the MN BCA has a couple of conferences that might be a possible avenue for us to advertise our conference and will look into the matter. Jessica Slavik suggested advertising at colleges. The MNIAI Facebook page was mentioned. Those who created this page are either no longer on the Board of Directors and/or no longer have access to Facebook. Josh VonHaugg volunteered to maintain the page and deal with other social media sites as a way to advertise more. Jennifer Jaspersen said that we might be able to submit an ad, of sorts, to the MN POST

Board for publication on their website or other media. *(As of this writing, an email has been sent to the POST Board. Jennifer received a voice mail response informing that the POST Board does not advertise any conferences.)* Brad Litke made a motion to accept the 'scholarship' item. 1st Vice President Ryan Fitzgerald seconded the motion. All were in favor and the motion carried.

New business: Jessica Slavik suggested we conduct a raffle ticket purchase for a chance at winning a 'big prize' during our 2023 Conference Banquet. This idea has been visited several times. Because the MNIAI is not a 501(c)(3) or similar type of entity, we cannot sell raffle tickets without getting special licensing from the MN Gaming Commission. The idea was scrapped.

Josh VonHaugg informed the Board that he has begun asking business for contributions to our door prize drawing this year. He has gained commitment from two companies; Safariland and Thin Blue Line\USA. He asked Jennifer Jaspersen if their logos with links embedded into them could be placed on our website in way of a 'thank you' for their contributions. *(As of this writing, the logos and links were provided to Jennifer she placed them on the home page of our website.)*

Jennifer Jaspersen asked Teryn Richsmann for 2023 conference courses and Presenters updates. Teryn reported the following:

Wednesday, October 4

- K9 Assistance at Crime Scenes with ATF SA and Canine Handler, Nic Garlie
- Fire Investigation and Documentation at Fire Scenes with Minneapolis FD Investigator, Larry Oker
- Trajectory with Midwest Regional Lab Technical Leader, N. Scott Henderson
- Case Study with Lakeville PD Detective, Scott Frame
- Fingerprint Processing Workshop with BCA Forensic Scientists, Jessica Hunt and Tonya Lindbery
- Rehydration of Aged Latent Prints on Non Porous Surfaces (Research Project) with Hamlin University Associate Professor, Jamie Spaulding and Student, Indigo Rowland

Thursday, October 5

- 2017 Las Vegas Mass Shooting with FARO's Noreen Charlton
- Mental Health Concerns in Law Enforcement; PTST, etc. with Conscious Healing Counseling's Counselor, Jamie Mosley and a Co-Presenter TBD
- Federal Testimony; Federal Rule 16 with US Attorney's Office Attorney, Leanne Bell
- Carjackings, Kia/Hyundai Auto Thefts with Minneapolis PD Sergeant, David Ligneel
- Ghost Guns, Auto Switches, etc. with Minneapolis PD Forensics Division Forensic Scientist, Aaron Zirzow
- Case Study with Minneapolis PD Forensics Division Forensics Supervisor, Mark Ulrick and former FBI Agent, Chris Boeckers

Friday, October 6

- Detect More Evidence – Lecture and Workshop with Foster and Freeman's, Amanda Silva
- *Topic TBD with Hennepin County Medical Examiner's Assistant Medical Examiner, Amanda Spencer
- Homicide Case Study with Dakota County Sheriff's Office Sergeant, Ryan Fitzgerald

*Discussion was had on potential topics for Assistant ME Amanda Spencer: interpretation of toxicology, processing crime scenes, decomposition, strangulations, etc. Teryn Richsmann will relay these suggestions to Amanda Spencer.

Former Editor Nelson was originally listed on the agenda for a Thursday Night Photography Course. Teryn Richsmann indicted that this might not happen but will confirm with Janet Nelson. Perhaps Janet will do an indoor photography class. The above list of courses was taken from an updated spread sheet sent by Teryn Richsmann to Jennifer Jaspersen.

Teryn Richsmann informed Jennifer Jaspersen that the online print and mail conference registration form is from last year. Jennifer informed her that she tried to hide this form on the website. Apparently, that did

not work. Jennifer will upload an updated version. *(As of this writing, the correct form is now on our website and it has been placed in two areas on the Conference Registration page.)*

Patti Drew offered her students to help with any pre-conference prepping that might need doing.

Mark Uttermark suggested giving a Charter Award at this year's banquet. He will put together the documentation for this award. He also asked the Board to send to him any suggestions for others who deserve one of the three types of awards the Division offers; Sustained Achievement Award, Charter Award, and Forensic Science and Sustained Achievement Award. These awards are given to MNIAI members *only*. Jennifer Jaspersen moved to accept giving this award. Patti Drew seconded the motion. All were in favor so the motion carried.

Mark Uttermark mentioned his stepping down from the Board of Directors as our Historian. He will no longer serve as of the 2023 General Membership Meeting on October 5. There are two possible nominations to fill this seat; Dan Anselment and Janet Nelson. These nominations will be brought forth during the meeting so those members present can vote for their favorite candidate. Related to this, Mark spoke of scanning all historic documents in his possession so that they can be digitally stored. How and where are yet to be determined and will be discussed in Duluth at the 2023 General Membership Meeting.

Ryan Fitzgerald mentioned the large inventory of polo shirts that we have. Jennifer Jaspersen said that we have held 'garage sales' at previous conferences as a way of reducing inventory. This will be implemented at the 2023 Conference. The Board of Directors will discuss and agree on what price to set for this sale. Scott Wenshau suggested giving a free polo shirt to each Board member. No motion was made to accept this idea. *(Post meeting: President Richsmann expanded on this idea by suggesting that a free polo shirt be given to each Board member as a way to help advertise the Division, and a shirt given from now on to each incoming Board member.)* A vote from the Board on this issue will be done via email.

Patti Drew spoke about the creation of an electronic newsletter. Would this be a redundancy to what is already posted on the website? Much more discussion must be had regarding this. Patti will work with Jennifer Jaspersen on deciding what specific items could go into a newsletter. This might free up time Jennifer spends posting and updating items on the MNIAI website.

New Members: Between the General Membership meeting on 09-15-2022 and this Board of Directors meeting, we received new Active membership applications from the following twenty individuals: Kyle Rossberg, Samantha Nath, Nathan Wegleitner and Ross Thomas from the MN Bureau of Criminal Apprehension; Jason Severson from the Faribault Police Department; Kelly Roy from the Burnsville Police Department; Joshua Flynn, Emily Bares, Kevin Clifton, Mitchell Nelson, Tyler San Agustin, Alison Shank and Samantha Strandberg from the Lakeville Police Department; Erik Geronsin. Juliette Glynn, Steven Nessler, Emma Wax and Jeremy Riley from the Eden Prairie Police Department; Ryan Schutz from the Meeker County Sheriff's Office; and Bryan Hughes from the Eagan Police Department. Previous to this Board meeting, these applications were reviewed and accepted by the Board of Directors via email. We currently have 218 Active, LIFE Active and Associate members.

Board Chair Brad Litke moved to adjourn the meeting and 3rd Vice President Scott Wenshau seconded the motion. All were in favor and the meeting was adjourned at 1530 hours.

Respectfully submitted,
Jennifer Jaspersen - Secretary/Treasurer MNIAI