MNIAI
Board of Directors Board Meeting
via Skype
June 04, 2020 ~ 1300 hours

Members present: President Nicholas Smith, 1st Vice President Bradley Litke, 2nd Vice President Teryn Richsmann, 3rd Vice President Ryan Fitzgerald, Historian Mark Uttermark, Editor Janet Nelson, Board Chair Dean Olson and Secretary/Treasurer Jennifer Jaspersen.

Members absent: Sergeant at Arms Jessica Slavik and IAI Representative Patrick Warrick due to scheduling conflicts.

President Nik Smith called the meeting to order at 1300 hours. Secretary/Treasurer Jennifer Jaspersen previously distributed via email the minutes from the 09-12-2019 General Membership meeting along with the current Treasurer's report. Board Chair Dean Olson moved to accept the minutes. 1st Vice President Brad Litke seconded the motion. All were in favor and the motion carried.

Treasurer's Report: The report indicated that our cash on hand as of 06-04-2020 is: $20,096.86 in checking and $1,334.56 in savings for a total of $21,431.42. The current count of inventory is $10,594.00 (if merchandise is sold at full price) for a total asset amount of $32,025.42. 3rd Vice President Ryan Fitzgerald moved to accept the current Treasurer's report. Brad Litke seconded the motion. All were in favor and the motion carried.

Old business: There was no old business to discuss.

New business: Nik Smith queried the Board regarding hosting the 2020 Fall Educational Conference due to the uncertainty surrounding the COVID-19 pandemic. He asked if we should cancel it. He listed reasons for cancelation including, but not limited to, the following:

- Attendance would most likely be very low because most agencies are not authorizing travel and many have placed training opportunities on hold (this was reiterated by Brad Litke)
- The Division would take a significant financial loss due to low attendance
- It would be logistically difficult to conduct the conference safely using CDC recommended guidelines and protocols regarding the pandemic
- There will most likely be a resurgence of the virus this autumn and hosting the conference poses a serious health risk to attendees, Speakers, Sponsors/Vendors, employees of the venue and Board members
- At this late juncture, and because conference planning has been in stasis, we could not properly prepare and organize everything needed to conduct the conference properly
- Considering underlying health issues, some Board members would be reluctant to and/or would not attend because of potential exposure to the virus

Nik then asked the Board's opinion on canceling our 2020 conference or if we should postpone it to spring of 2021 or fall of 2021. *Article IV of the Division Bylaws states: There shall be an annual Conference. The President shall determine the dates and place and present it to the Board of Directors or Annual Conference Committee for final approval.* The Board agreed to cancel our 2020 conference and plan for fall of 2021.

Nik asked the Board if all are willing to keep their current positions until the end of 2021 since no election of officers will take place in 2020. *Article XIII, Section 1 of the Division Constitution states: All Elections shall be by ballot at the Annual Conference and the majority of all votes cast shall be necessary to elect any candidate.* All members agreed.

With the above discussions in mind, a motion was made by Board Chair Dean Olson to accept these resolutions. 2nd Vice President Teryn Richsmann seconded the motion. All were in favor and the motion carried.

Additionally, Nik is tasked with contacting the venue regarding our conference cancelation. He will attempt to schedule dates in the fall of 2021 so the location remains the same. He will report to the Board of Directors once dates are established.

Furthermore, Jennifer Jaspersen is tasked with refunding all 2020 conference registration fees; attendees and Sponsors/Vendors, informing all confirmed Speakers of the cancelation, updating the Division's website and social media page and contacting the General Membership to inform them of the cancelation and the reasons behind it. *At the time of this writing, these tasks have been completed.*

New Members: Between the General Membership meeting on 09-12-2019 and this Board of Director's Meeting, we received new Active membership applications from the following five individuals: Britney Brown and Casey Coussens from the Minnesota Bureau of Criminal Apprehension; Anthony Iten from the Minneapolis Police Department Crime Laboratory; Emma Akemann from the Hennepin County Sheriff's Office Forensic Science Laboratory and Shane Sheets from the Midwest Medical Examiner's Office. Previous to this meeting, these applications were reviewed and accepted by the Board of Directors via email.

Dean moved to adjourn the meeting and Ryan seconded the motion. All were in favor and the meeting was adjourned at 1318 hours.

Respectfully submitted,
Jennifer Jaspersen/Secretary-Treasurer/MNIAI