MNIAI
Board of Directors
Board of Directors Meeting
Buca di Beppo, Maple Grove
May 22, 2026 ~ 1400 hours

Members present: Board Chair Jessica Slavik, President Brad Litke, 1st Vice President Josh VonHaugg, 2nd Vice President Steve Swenson, Sergeant at Arms Ashley Nacey and Secretary/Treasurer Jennifer Jaspersen.

Members absent: 3rd Vice President Jeremy Alley, Media Editor Patricia Drew, Historian Dean Olson and IAI Division Representative Pat Warrick,

President Brad Litke called the meeting to order at 1400 hours. Prior to this meeting, Secretary/Treasurer Jennifer Jaspersen distributed the minutes from the December 4, 2025 Mini Meeting via Microsoft Teams, the current Treasurer's report and the Division's new Bylaws via email. 1st Vice President Josh VonHaugg moved to accept the minutes. 2rd Vice President Steve Swenson seconded the motion. All were in favor and the motion carried.

Treasurer's Report: The report indicated that our cash on hand as of 05-22-2026 is: $17,984.85 in checking and $1,337.48 in savings for a total of $19,322.33. The current count of inventory is $8,449.00 (if merchandise is sold at full price) for a total asset amount of $27,771.33. Steve Swenson moved to accept the current Treasurer's report. Board Chair Jessica Slavik seconded the motion. All were in favor and the motion carried.

Old business: One action item from the last meeting is still in need of attention: Each President is to write a 'how-to-plan-a-conference' instruction manual. This data will be handed down to each incoming President to help them efficiently plan a successful conference.

A logo contest was launched on April 27, 2026. Thus far, there have been no submissions besides those sent by Board members. Jennifer will solicit the membership again via email and Josh with post the notice on the MNIAI Facebook page once again. The deadline for submissions is August 1.

The transition to electronic membership cards is complete. The renewal forms on our website have been updated to give those renewing the option to receive an e-card or not. So far, most people opt to receive one. Jennifer started sending new membership packet material electronically, as well. She sent two, so far, and has received no complaints about them. There are up to eight items sent in each packet: a welcome letter, a membership card, benefits of membership with the IAI, benefits of membership with the MNIAI, IAI Crime Scene Certification and Latent Print Certification requirement information, MNIAI Bylaws, and a membership certificate. If a new MNIAI member is already a member of the parent body, IAI, the information regarding the IAI is not included in their new membership packet. Here is an example of one of the items that was made for electronic mailing; the membership certificate:



No. #1026 MINNESOTA STATE DIVISION
of the
International Association for Identification

To Whom it may Concern - Greetings:

This Certifies That Bryan Dean

Having complied with all requirements of the Constitution and By-Laws of the
Minnesota Division of the International Association for Identification

Is hereby declared an Active member and entitled to all of the Rights, Privileges and Benefits that the Division may be able to afford.

Date: March 24 2026

Jennifer Jaspersen
Secretary-Treasurer

Bradley Litke
President

Member's Signature

New business: Jennifer reported that the MNIAI has officially been granted full 501(c)(3) status and assigned an Employee Identification Number (EIN). This designation will greatly benefit the Division moving forward, particularly in obtaining donations, including monetary contributions and in meeting the requirements of agencies that require an EIN for payment of membership dues. New Bylaws were developed as part of the formation of incorporation. Each Board Member has ratified and received this document and it has been posted on the MNIAI website under the *Division Board* tab.

The Board received and accepted the resignation of Media Editor Patricia Drew. Patricia provided valuable assistance during her time with the MNIAI and on the Board of Directors. The Board extends its sincere appreciation for her contributions and wishes her the very best in her future endeavors. She will complete one issue of the *Gopher Ident* newsletter before her resignation takes effect. Some discussion was had on who might be suited to take on the role of Media Editor. This will be addressed at the General Membership and Business Meeting during the upcoming Conference. Patricia holds one of the keys to our UPS mailbox. Historian Dean Olson will now be the holder of this key.

The Board received and accepted the resignation of IAI Division Representative Patrick Warrick. Patrick is also retiring from his role as a Forensic Science Supervisor at the MNBCA. He indicated that he will remain on the MNIAI Board of Directors until September 10. His 20-tear service on the Board has been of great value. His knowledge and experience will be missed. He has identified a potential replacement. This will be addressed at the General Membership and Business Meeting during the Conference.

Jennifer provided an update regarding the MNIAI bank accounts with Wells Fargo. She met with a banker and added our EIN to the accounts. They assured her that it was added successfully. Since Patricia is resigning, Historian Dean Olson will serve as the authorized second Key Executive Signer on the account. This involves removing the name of the signer that is currently on the account (Janet Nelson). This will entail a personal visit to a banker and might require all three individuals; Dean, Janet and Jennifer to attend. Jennifer is currently waiting to hear from the banker on what the process actually involves. She will coordinate with Dean and Janet, as soon as possible, to get this task completed. A special agenda item document has been created and signed by President Litke and 1st Vice President VonHaugg. The document is required by Wells Fargo in order to make these changes to our accounts.

Jennifer reminded those present that she applied for a grant from the IAI Division Interaction Affairs Committee (DIAC). This is an annual opportunity to receive funds from the IAI to help with conference expenses or with anything that assists Divisions with their missions. This is the third year in a row that these grants have been applied for. The IAI sets a dollar cap each year and this year's amount is $750.00. *As of this writing, the IAI has informed us via email that it has once again awarded the MNIAI this grant. In recognition of the costs associated with our formation and incorporation efforts, the IAI has been especially generous in the amount awarded: $1,000.00*.

The Board reviewed the current membership fee structure, which is presently $30.00 annually for Active and Associate members. Life Active members are exempt from paying dues. The Board also reviewed the current conference registration structure, which is presently $250.00 for the full conference option; $60.00 for Life Active members; $175.00 for student's full conference option; $50.00 for the banquet only option (guest banquet tickets); $175.00 for a single day only *with* banquet option; $150.00 for a single day only *without* banquet option; $100.00 for student's single day only option. As the IAI continues working toward modernization of its appearance, processes and technology, additional expenses have been and will continue to be incurred. Furthermore, banquet meals, refreshments and venue costs have continued to rise. Following discussion, the Board voted to increase annual membership dues by $10.00, bringing the total to $40.00, beginning in 2027.Some Conference registration fees will also increase by $25.00 beginning in 2027.

- Full Conference $275.00
- Full Conference for Life Active members $85.00
- Student's Full Conference-**no increase** $175.00
- Banquet Only $75.00
- Single Day Only *with* Banquet $200.00
- Single Day Only *without* Banquet-**minimal increase** $162.50
- Student's Single Day Only-**no increase** $100.00

Brad made the motion to accept these price increases. Sergeant at Arms Ashley Nacey seconded the motion. All were in favor and the motion carried.

The conference agenda was presented and reviewed. The presenter schedule is currently full, though minor adjustments to time slots might still occur. Brad is awaiting confirmation from Hamline University regarding a convenient presentation time, as they plan to bring approximately 8-10 students to attend and present. Any resulting schedule changes are expected to be minimal. Once the agenda is completely confirmed, it will be made available on our website and posted on our Facebook page.

Ashley is coordinating the President's Reception, which will be held at Grandma's Saloon in Canal Park. Ashley previously spoke with the venue and they agree to allow use of the upstairs space for the event. The current plan is to provide an open bar, similar to a wedding-style arrangement, up to a predetermined cost limit, after which the bar would transition to cash-only service. No food will be provided during the reception.

Brad announced changes to the format of the banquet and General Membership Meeting and Election of Officers. The meeting will now take place during the banquet itself. The intent is to create a more engaging and inclusive atmosphere where attendees can gather and socialize prior to dinner service. Once dinner begins, the meeting will be conducted with the hope of encouraging greater member participation. The election of officers will also take place during the meal. Following the elections, several higher-value giveaway items may be distributed, potentially including giveaways during the meeting itself, before returning to dinner and social activities. Traditional prize games will not be held this year.

Board members once again discussed options regarding the current inventory. It was agreed that some smaller items such as coins, pens, mugs, stickers and lapel pins hold value while others, including polo shirts, may no longer be useful or viable to sell. The group was uncertain whether the polo shirts have reached the end of their lifecycle and should be discarded or presented to conference attendees to take for free. No new merchandise will be purchased until a logo is finalized and further consideration is given to items members are most likely to purchase. Brad plans to distribute challenge coins and mugs as Presenter gifts this year. Currently, there are 46 mugs and 57 challenge coins in our inventory.

Board members also discussed the MNIAI website. While all agreed the website is in need of a modern update, there was uncertainty regarding the best approach moving forward. Jennifer demonstrated the current website update process from the administrative side. We currently pay 2-year contracts with Go Daddy for domain space at a cost of $86.36 ($43.18 annually). We pay our web builder, Weebly, 2-year web hosting contracts at a cost of $240.00 ($120.00 annually). These costs general increases each time the contracts come due. The Board discussed several options; however, no formal decisions were made at this time. Jennifer mentioned that she has been solicited by a couple of individuals offering website upgrades. She will share one of these with the Board via email and ask for opinions. She also suggested we could upgrade the site with our current builder. The cost of an update is unknown but it might offer more modern features that will be satisfactory. Ashley and Jessica spoke about online store items being shipped to customers directly from the makers of the items. This might not be available to us, due to the types of items discussed; pins, coins, etc. Some research must be done to see if this is possible. Josh shared a suggestion from 3rd Vice President Jeremy Alley to clean up the tabs on the home page. *As of this writing, Jennifer did some work on this, particularly with the conference registration forms*.

New Members: Between the Mini Meeting via Microsoft Teams on December 4, 2025 and this Board of Directors meeting, we received new Active membership applications from the following **twelve** individuals: Ehren Lentsch from Anoka County Sheriff's Office; Darren Tran from the MN Bureau of Criminal Apprehension; Cameron Conlin and Karen Guillemette from the Burnsville Police Department; Bryan Dean from the Eden Prairie Police Department and William Considine, Justin Engle, Mariah Kellington, Jason Key, William Lehman, Adam Peterson, and Josh Wichner from the Lakeville Police Department. Previous to this Board meeting, these applications were reviewed and accepted by the Board of Directors via email. We currently have 220 Active, LIFE Active and Associate members.

Jennifer moved to adjourn the meeting. Steve seconded the motion. All were in favor, the motion carried and the meeting was adjourned at 1500.

Respectfully submitted,
Jennifer Jaspersen - Secretary/Treasurer MNIAI