MNIAI

Board of Directors Board Meeting

Buca di Beppo Restaurant ~ Maple Grove, MN
March 19, 2019 ~ 1406 hours

Members present: President Jeff McMackins, 1st Vice President Nik Smith, 3rd Vice President Teryn Richsmann, Sergeant at Arms Ryan Fitzgerald, Historian Mark Uttermark, Editor Janet Nelson and Secretary/Treasurer Jennifer Jaspersen.

Members absent: Board Chair Mark Ulrick, 2nd Vice President Brad Litke and IAI Representative Pat Warrick due to scheduling conflicts.

President Jeff McMackins called the meeting to order at 1406 hours. He asked Secretary/Treasurer Jennifer Jaspersen to distribute the minutes from the 09-13-2018 General Membership meeting along with the current Treasurer's report. Editor Janet Nelson moved to accept the minutes. Jeff McMackins seconded the motion. All were in favor and the motion carried.

Treasurer's Report: The report indicated that our cash on hand as of 03-19-2019 is: $20,522.91 in checking and $1,334.13 in savings for a total of $21,857.04. The current count of inventory is $10,141.00 (if merchandise is sold at full price) for a total asset amount of $31,998.04. Jeff McMackins moved to accept the current Treasurer's report. 3rd Vice President Teryn Richsmann seconded the motion. All were in favor and the motion carried.

Old business: 1st Vice President Nik Smith reported on his research regarding moving some of the liquid assets from the MNIAI checking account to a CD with the current banking institution, Wells Fargo. If we are to open a $10,000 CD for a term of 19 months, the interest earned rate is 2.27%. For an amount between $5,000 and $10,000 for a term of 12-23 months, the interest earned rate is 1.24%. Janet mentioned researching Vanguard regarding opening an account where money can be drawn from as needed. Janet and Jennifer need to look into rates and programs. Jeff mentioned Allied Bank. This is an online bank with no physical branch buildings. He reported that the savings interest earned rate is 2.2%. A 12-month CD earns 2.75%. Jeff moved to conduct more research on this issue. Nik seconded the motion. All were in favor and the motion carried.

Janet reported her findings regarding obtaining liability insurance for the Board of Directors and personal injury insurance for the Division. She looked into West Bend. They specialize in non-profit and not-for-profit entities. Security insurance for the Board was quoted at $450.00 annually. Personal injury insurance was quoted at $750.00 annually. Historian Mark Uttermark asked what the deductibles are. Janet did not have this information available. Mark moved to have Janet finish researching this issue, contact the Board via email for an electronic vote. Jennifer seconded the motion. All were in favor and the motion carried.

New business: Jeff supplied information on the 2019 Educational Conference. Conference dates are September 11-13. Conference location is the Holiday Inn, Alexandria, MN. Confirmed presentations are as follows:

- Pix4D: Photogrammetry & Drone Mapping - Pix4D Training Staff (presenter TBD)
- Composite Sketches - Renee Tremaine, MPLS PD
- Thurman Blevins Case Study - Michelle Frascone, BCA

Dates and times of these presentations are yet to be determined.

Jeff has several more potential speakers and is just waiting to get official confirmation from them. He is working on:

- LCV Workshop
- Some sort of Death Investigation class/interesting cases
- Setting up a UAV Program

One idea is to bring in a Forensic Pathologist. Janet suggested reaching out to Forensic Pathologist Lindsey Thomas, MD. Janet also suggested contacting some investigators from the MN BCA for potential presentations. Teryn suggested Hennepin County as a resource. Jeff asked for suggested speakers on blood detection. Janet suggested he contact Steve Swenson from the MN BCA. Jeff asked Jennifer to send him contact information for both Lindsey Thomas and Steve Swenson. *(this has been done, as of this writing)* Jeff mentioned he would like to see us offer a course on Forensic Entomology. Janet mentioned that she met one that presented at the Midwest Conference in Iowa last year. She searched for contact information but found none. Jeff will approach former President Dean Olson to see if he still has information Jeff can use to contact the Midwest Conference planners. He hopes they can steer him in the correct direction regarding contact information for the Forensic Entomologist. Jeff asked about potential presentations on fingerprints. He will look into vendors for product demos and evidence processing. Sergeant at Arms Ryan Fitzgerald suggested providing something on 3-D Scanners. Jeff mentioned he has two people who demonstrate how to get started with equipment. He then asked for any other suggestions. Mark mentioned an underwater scanner demonstration. He will contact Tom Crossmon who spoke at our 2016 Conference but was unable to demonstrate his Side Scan Radar and Underwater ROV due to equipment issues, *(Jennifer provided Jeff with Tom Crossmon's contact information)* Teryn suggested a course on Composite Sketches *(Jeff has confirmed this presentation)*.

Jeff went on to discuss meals for the MNIAI Conference in September. The hotel does not offer a Continental Breakfast. However, there is a restaurant attached to the hotel. We can have the hotel cater breakfast both days. Jeff mentioned the option of offering pastries, cereal, fruit, yogurt, coffee and juice. Lunch would be each individual's responsibility. We will have some food items at the President's Reception that Wednesday night and then the banquet on Thursday night.

Teryn asked if it is possible to video tape presentations so that they can be shared with coworkers. Some discussion commenced. One comment made was that it depends on the speaker and the content of the presentation. This might involve certain waivers, etc. and could potentially open us up for liability. We encourage people to attend our conferences to obtain the best learning experience possible.

Mark asked if the Division is sending any Board Members (up to two) to the IAI Conference in Reno, NV in August of this year. It has been a few years since any Board Member has taken advantage of this program. Nik is interested in going. Jeff might wish to attend as well. He will let Jennifer know what he decides. *(Jennifer has secured airfare and hotel for Nik and will register him for the conference when registration is available)*

New Members: Between the General Membership meeting on 09-13-2018 and this Board of Director's Meeting, we received new Active membership applications from the following eighteen individuals: Lauren Bjerke, Gabriel Drees and Holly Hewitt from the Minneapolis Police Department; Amber Jarosh, Megan Carter, Emily Thiessen and Phillip Swenson from the Minnesota Bureau of Criminal Apprehension; Joshua Nyhus from the St. Paul Police Department; Tino Starke and Scott Williamson from the Eden Prairie Police Department; Emily Hendrickson from the Burnsville Police Department; Adam MacDonald, Caroline Witschorik, Brad Wubben, Joshua Berkebile, Natalie Anderson, Nick Jacobson and Casey King from the Lakeville Police Department. Previous to this meeting, these applications were reviewed and accepted by the Board of Directors via email.

Mark moved to adjourn the meeting and Nik seconded the motion. All were in favor and the meeting was adjourned at 1516 hours.

Respectfully submitted,
Jennifer Jaspersen/Secretary-Treasurer/MNIAI